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RUW L BY 135
CLERK OF THE COURT
JUL 31 1970

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF YUMA

In the Matter of:

CLASSIFICATION OF EMPLOYEE
POSITIONS IN THE OFFICE OF
THE CLERK OF THE SUPERIOR
COURT.

Administrative Order 90-23

This court finds:

1. The clerk of this court has requested approval by the Board of Supervisors of this county of the following employee classifications within that department:

a. Court Services Operation Officer at grade 19, Judicial Merit System, 2 positions;

b. Courtroom Clerk and Records Technician, reclassified from grade 12 to grade 15, Judicial Merit System, 3 positions;

c. Child Support and Fiscal Control Technician, reclassified from grade 12 to grade 15, Judicial Merit System, 1 position;

d. Court Records Technician, reclassified from grade 10 to grade 12, Judicial Merit System, 1 position;

1 e. Microfilm Technician and Court Records
2 Technician, reclassified from grade 6 to grade 10,
3 Judicial Merit System, 1 position.

4 2. The classifications and reclassifications above described
5 are necessary for the effective operation of the office of the
6 Clerk of the Superior Court and to enable the clerk to hire and
7 retain qualified personnel in the various positions affected.

8 3. The clerk's office, while cooperating with a study to be
9 conducted by the HayGroup, is a part of the Judicial Merit
10 System and will not be bound by the findings of the HayGroup
11 nor by modifications, if any, of the county personnel system
12 based on the findings of that study, and, further, the classifi-
13 cations and reclassifications cannot abide the conclusion of that
14 study next January or February nor the lapse of an entire fiscal
15 year.

16 4. The following individuals have been appointed to the
17 following positions in the Judicial Merit System effective
18 August 1, 1990:

19 a. Irene Lett, Court Services Operation Officer,
20 grade 19, step 1.

21 b. Rosa Carbajal, Courtroom Clerk and Records
22 Technician, grade 15, step 2.

23 c. Sharon Passwater, Court Records Technician,
24 grade 12, step 1.

25 d. Bettye Gann, Microfilm and Court Records
26 Technician, grade 10, step 1.

27 5. The following individuals have been appointed to the
28 following positions in the Judicial Merit System effective

1 January 1, 1991:

2 a. Irene Lett, Court Services Operation Officer,
3 grade 19, step 2;

4 b. New position, Court Services Operation
5 Officer, grade 19, step 1;

6 c. Sharon Rice, Child Support and Fiscal Control
7 Technician, grade 15, step 1;

8 d. Rosa Carbajal, Courtroom Clerk and Records
9 Technician, grade 15, step 3;

10 e. Elizabeth Taylor, Courtroom Clerk and Records
11 Technician, grade 15, step 1;

12 f. Henrietta Wilson, Courtroom Clerk and Records
13 Technician, grade 15, step 1;

14 g. Sharon Passwater, Court Records Technician,
15 grade 12, step 2;

16 h. Bettye Gann, Microfilm Technician and Court
17 Records Technician, grade 10, step 2.

18 6. All of the foregoing classifications, reclassifications,
19 and appointments are within the tentative budget of the office
20 of the Clerk of the Superior Court approved July 9, 1990.

21 Therefore, it is ORDERED the Board of Supervisors perform
22 its ministerial duty of approving the above described classifica-
23 tions, reclassifications and appointments in the absence of
24 finding by clear and convincing evidence that this court's
25 approval of them is unreasonable, arbitrary, and capricious,
26 and that it direct the Director of Finance of this county and the
27 County Administrator to take those steps necessary to implement
28 this order forthwith.

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DATED this 31st day of July, 1990.



Presiding Judge

Copies of the foregoing delivered
July 31, 1990, to:

Yuma County Administrator

By  _____
Jane E. Pray
Secretary